



REQUEST FOR BLANCHESTER HIGH SCHOOL TRANSCRIPT (CURRENT STUDENT)

*This form **MUST** be completed and submitted to the Blanchester HS Guidance Office at least two weeks before the college or university admissions deadline.*

Student's Name: _____ Student Email: _____

Send Transcript to:
College / University: _____

College/University Mailing Address:

Date of Request : _____ Postmark deadline: _____

I am applying for: Early Decision _____ Early Action _____ Regular Decision _____ Rolling Admission _____

Counselor Recommendation is: Required _____ Not Required _____

Please mark next to each item:

_____ 1. I have completed the application form (online or paper application)

_____ 2. I have attached college-specific forms required for the counselor to complete (if applicable).

_____ 3. If applying via the Common Application, I have completed the School Forms section with my counselor's name and email address (Mrs. Mary Books- booksm@blan.org)

_____ 4. The application fee has been paid (online)

_____ 5. I have submitted my ACT or SAT scores directly from the testing agency.

NOTE: Students are responsible for requesting official SAT and ACT score reports. Test scores are not included on the official transcript, and BHS will not send test scores. Request online: SAT: www.collegeboard.com or ACT: www.actstudent.org. It can take 3-5 weeks for score reports to be sent

(Student Signature – Required)

(Parent Signature-Required If Student
Is Under 18 Years of Age)